



Mumbai Division

User Manual - School

Creation Of Student ID



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STEP - 1

Which Login To Use For Student ID Creation?

**Student ID Can Be Created Only From
"STAFF ACCOUNT"**

The screenshot shows the Mumbai Division Sports dashboard. The browser address bar displays `app.mumbaidivsports.com/school/dashboard`. The page title is "भक्ति सेवा विद्यापीठ हाई स्कूल (Staff Account)". The left sidebar contains navigation options: Dashboard, Manage Users, Students Id Card, and Subroto Cup. The main content area is divided into three sections: "Form Submission Dates", "Updates", and "Support". The "Updates" section contains the following information:

- 09-Jul : **IMPORTANT:** Click "Validate Students" button before uploading list of players. If any student is shown as "Invalid" then click "Resolve" button. Thereafter edit the student ID card and then select on upload players
- 07-Jul : For Subroto Mukherjee Cup (Football) list of players upload you **MUST** first create student IDs
- 07-Jul : You can create student ID cards **ONLY** through Staff Account Login.

Annotations on the screenshot include:

- A blue box labeled "Use Staff Account" pointing to the "भक्ति सेवा विद्यापीठ हाई स्कूल (Staff Account)" text in the header.
- An orange box around the "Updates" section with a blue arrow pointing to a box labeled "Read Instructions".

The "Support" section provides contact information:

Download AnyDesk for Remote Support
<https://anydesk.com/download>
For Support, Call Us - 7506969542
Or WhatsApp - 7506969542



STEP - 2

How Do I Create Student ID?

The screenshot shows the Mumbai Division Sports web application interface. The browser address bar displays `app.mumbaidivsports.com/school/student/student_list`. The page title is "Mumbai Division Sports" and the user is logged in as "भक्ति सेवा विद्यापीठ हाई स्कूल (Staff Account)".

On the left sidebar, the "Students Id Card" menu item is highlighted with a blue box and labeled "1. Press Here".

In the main content area, the "Add Student" button is highlighted with a blue box and labeled "2. Press Add Student".

Below the buttons is a table with the following data:

No.	Name	Birthdate	School join date	Std	Image	Student Key	Aadhar validation	Resolve Conflict	Action
1	Name : sachin santosh rathod अनुवादित : सचिन संतोष राठोड Academic Year : 2017-2018 Aadhar No. : 458796321458 Player Id : PUNDIV1718009832	01-Jun-2010	01-Jun-2006	5	upload	9832	Valid	-	Edit Student Details Edit Father Details Edit Mother Details Trash



STEP - 3

How Do I Fill Student ID Form?

1. Fill the Form In English

Press Translate Button

- Aadhar Card of Student Is Compulsory
- All Compulsory fields are marked as (***mandatory field**)

Press Here



What If I Try Aadhar Card Duplication?

Mumbai Division Sports

भक्ति सेवा विद्यापीठ हाई स्कूल (Staff Account)

English

अनुयादित

Translate

Student Full Name: vaidehee vinayak naik

Aadhar card No.: 1212121212
(*Mandatory)(Should be 12 Digits)
The Student aadhar no. field must contain a unique value.

Gender: Female
(*Mandatory Field)

Passport No.

Email

Mobile

Date of Birth: DD 30 MM Jun YYYY 2003
(*Mandatory Field)

Gr No.: 1111
(*Mandatory Field)

Red Outline For Mistake



STEP - 4

Where Is Student Photo Upload Function?

Mumbai Division Sports

भक्ति सेवा विद्यापीठ हाई स्कूल (Staff Account)

एम जी के कुण्डन

Add Student **Validate Students**

No.	Name	Birthdate	School join date	Std	Image	Student Key	Aadhar validation	Resolve Conflict	Action
1	Name : sachin santosh rathod अनुवादित : सचिन संतोष राठोड Academic Year : 2017-2018 Aadhar No. : 458796321458 Player Id : PUNDIV1718009832	01-Jun-2010	01-Jun-2006	5	upload	9832	Valid	-	Edit Student Details Edit Father Details Edit Mother Details Trash

Click Upload Link under Images for Student Photo



How Do I Upload Student Photo?

The screenshot shows a web browser window with the URL `app.mumbaidivsports.com/school/student/upload_profile/3226`. The page title is "Mumbai Division Sports" and the user is logged in as "भक्ति सेवा विद्यापीठ हाई स्कूल (Staff Account)". The main content area is titled "Student Upload Profile" and displays the following information:

- Student Name : Sachin Santosh Rathod
- Standard : 5
- File selection area: "Select File" (text), "Choose File" (button), "No file chosen" (text)
- Instructions: "Must upload passport size photo, Maximum allowed file size is 2 Mb , allowed file extension are jpg, jpeg."
- Buttons: "Cancel" (red) and "Submit" (green)

A blue arrow points from a text box to the "Choose File" button. The text box contains the instruction: "Click Here To Select Photo".



Where Do I Select Scanned Student Photo?

The screenshot shows a web browser window with the URL `app.mumbaidivsports.com/school/student/upload_profile/3226`. The page title is "Mumbai Division Sports" and the user is logged in as "भक्ति सेवा विद्यापीठ हाई स्कूल (Staff Account)". The main content area is titled "Student Upload Profile" and displays the following information:

- Student Name : Sachin Santosh Rathod
- Standard : 5

Below this information, there is a "Select File" button and a "Choose File" button. The text "No file chosen" is displayed next to the "Choose File" button. A red text instruction reads: "Must upload passport size photo, Maximum allowed file size is 2 Mb , allowed file extension are jpg, jpeg." At the bottom right of the form, there are "Cancel" and "Submit" buttons.

An "Open" file explorer window is overlaid on the page, showing the contents of the "DYD - Pune Division" folder. The file list is as follows:

Name	Date modified	Type
PCMC Competition Programme	11-07-2017 23:22	Adobe
PMC TIMETABLE 2017-18	11-07-2017 23:21	Adobe
Proposal to Ahmednagar (DSO)_27.06.2017	27-06-2017 21:13	Micros
Proposal to Pune (DSO)_20.06.2017	25-06-2017 09:59	Micros
Proposal to Solapur (DSO)_25.06.2017	25-06-2017 09:57	Micros
Pune Code	02-07-2017 20:54	Micros
school list 2017-18	01-07-2017 21:02	Micros
School Meeting Letter	11-07-2017 23:08	JPEG i
School User Manual - For Teachers_PUNE	12-07-2017 19:15	Adobe
School User Manual - For Teachers_PUNE	12-07-2017 19:14	Micros

A blue box with the text "Select Scan Copy of Passport Size Photo" has an arrow pointing to the "School Meeting Letter" file in the file explorer.



STEP - 5

Unique Student ID No.?

Mumbai Division Sports

भक्ति सेवा विद्यापीठ हाई स्कूल (Staff Account)

एम जी के कुण्डान

Add Student **Validate Students**

No.	Name	Birthdate	School join date	Std	Image	Student Key	Aadhar validation	Resolve Conflict	Action
1	Name : sachin santosh rathod अनुवादित : सचिन संतोष राठोड Academic Year : 2017-2018 Aadhar No. : 450796321450 Player Id : PUNDIV1718009832	01-Jun-2010	01-Jun-2006	5	upload	9832	Valid	-	Edit Student Details Edit Father Details Edit Mother Details Trash

Student ID No.

MUMDIV -1718 - 123456

Short for "Mumbai Division"

Short for "Year"

6 Digit Unique "Random No."



How Will Dynamic Student ID Look Like?

Student ID To Be Prepared Only One Time

Mumbai Division Sports x Mum

app.mumbaidivsports.com/dso/master/identity_card/3475

खेळाडूचे पात्रता प्रमाणपत्र (ओळखपत्र)

खेळ : मुळावे मुळावी कप फुटबॉल (Under 17 Male)

विद्यार्थ्याचे संपूर्ण नाव : नील राजगडिया

शाळेचे संपूर्ण नाव : सेंट. वेगोरिअस हाई स्कूल

शाळेचा पत्ता : वेगोरिअस सागर सायल ट्राई रोड वीर इंद्र मुंबई

वडिलांचे संपूर्ण नाव : विलास राजगडिया

घराचा संपूर्ण पत्ता : बंगला 15 बसंत विहार कॉम्प्लेक्स वंदूर

दूरध्वनी क्रमांक : 25215135

ई - मेल : neilrajgarhia@gmail.com

जन्मतारीख : 2003-10-01

शाळेत दाखल झाल्याची तारीख : 2009-03-17

जन्मतारीख : 2185

शिकत असलेली इयत्ता : 9

सदर इयत्तेत कोणत्या तारखेपासून शिकत आहे ? : 2017-03-14

शरीरावरील कायमस्वरुपी घुणा : बंधे मार्के ओल लेव्ह ईअरबन्धे मार्के ओल राइट हांड

मी असा दावा करीत आहे की, वरील माहिती माझ्या माहितीप्रमाणे बरोबर असून ती शाळेच्या जन्मतारीख रजिस्टरवर नोंद घेतली आहे.

खेळाडूची सही मुख्याध्यापक / प्राचार्य सही व शिक्का जिल्हा क्रीडा अधिकारी मुंबई उपनगर

वैद्यकीय अधिकाऱ्यांनी दिसेल दाखला.

उपरोक्त विद्यार्थी खेळाडू असून तो तपासले असून त्याचे वर नमूद केलेले वय बरोबर असून तो शारीरिक दृष्ट्या तंदुरुस्त आहे.

ठिकाण : मुंबई उपनगर. वैद्यकीय अधिकाऱ्यांची सही व शिक्का.

दिनांक : / / २०.

Download And Take a Print of Auto Updated Student ID As and when List Of Player includes Student Name

List Of Players And Student ID Must Be Downloaded & Signed Print Copy To Carry For Tournament By School

00:36



STEP - 6

Why Student ID is Unique?

Student ID Features

- Student ID is to be created only one time for the Student From Age group of 11 years to 19 years
- Student ID No. remains same even if Student shifts in any school within Mumbai Division i.e 5 districts and 8 municipal corporations
- Every year school can change only Standard and Standard Joining Date fields of all student IDs listed for DSO Sports in School
- Multiple Student IDs can not be created for single Aadhar Card No.
- School can request for transfer of Student from Other School on admission to participate in DSO tournaments

For Support Contact

- Support Call / WhatsApp :
+91 75069 69542
- [For Remote Support - Download "AnyDesk"](#)